

**REPORT TO:** Climate & Environment Advisory  
Committee

20 September 2018

**LEAD OFFICER:** Head of Sustainable Communities and Wellbeing

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## **Community Energy Grant Review 2018**

### **Purpose**

1. To consider changes to the Community Energy Grant scheme suggested at a workshop on the scheme for Grants Advisory Committee and Climate & Environment Committee members, and to make comments and recommendations to Cabinet on the scheme.
2. This is not a key decision.

### **Recommendations**

3. It is recommended that the committee
  - (a) notes the proposal to re-open the Community Energy Grant scheme
  - (b) comments on the proposed amendments to the scheme guidance and application process.

### **Reasons for Recommendations**

4. The Community Energy Grant scheme supports action leading to climate change mitigation and improved environmental sustainability. The purpose of the Climate and Environment Advisory Committee is to advise relevant lead Cabinet members, or Cabinet as appropriate, on matters relating to these issues.

### **Background**

5. The Community Energy Grant scheme first opened on 1 March 2018.
6. The Community Energy Grant scheme provides funding for voluntary and community sector groups, charities, parish councils seeking to deliver local energy saving and green initiatives in South Cambridgeshire. Applicants may apply for up to £3,000 for projects which must deliver one or more environmental benefits, for example reduced carbon emissions as a result of reduced energy consumption, or increased use of low carbon energy sources.
7. Eight applications were received before the scheme closed for review. These were reviewed by Grants Advisory Committee on 21 June 2018 with the result that all received the full funding requested. (One application was delayed pending further investigation and subsequently approved following the 7 July meeting).
8. The amount of funding made available through the Community Energy Grant fund in 2018/19 is £55,000.

9. Allocation of funding has been on a first-come first-served basis with the Council reserving the right to prioritise applications based on the funding available, the number and type of applications received at any given time, priorities for the financial year, value for money and the geographical spread and range of projects across South Cambridgeshire.
10. Applications are mainly submitted online, via a short online form. Paper copies are available where this is not possible.
11. On 24 May the Leader and lead Cabinet member for Finance decided to temporarily close the Community Energy Grants scheme (and the Community Chest) to allow elected members to review the schemes' criteria. (It was also agreed that applications received on or before 31 May 2018 would be considered using the schemes' existing criteria.)

### **Considerations**

12. On 4 September a joint workshop of the Grants Advisory Committee and Climate Change and Environment Advisory Committee was held to review the Community Energy Grant scheme.
13. Minor changes to the scheme guidance and application process were put forward at this workshop and have been incorporated into the scheme documents, as provided, with changes tracked, in Appendix A (guidance) and Appendix B (application form).
14. The main changes put forward were:
  - Requirement for a short business case alongside the application form
  - Additional examples to be included in the list of what can be funded, viz pipe insulation, energy surveys, replacement heating systems
  - For applications concerning community buildings, encouragement to applicants to have an energy survey (professional or DIY using checklist) undertaken prior to application
  - Additional guidance on how to quantify environmental benefits

### **Options**

15. The Climate & Environment Advisory Committee could:
  - (a) note the proposal to re-open the Community Energy Grant scheme
  - (b) comment or not on the proposed amendments to the scheme guidance and application process.

### **Implications**

16. In the writing of this report, taking into account financial, legal, staffing, risk management, equality and diversity, climate change, community safety and any other key issues, the following implications have been considered: -

***Financial***

17. This report is not seeking to amend the amount of funding available in the Community Energy Grant scheme. It is assumed that the funds, as agreed by Council in February remain in place for 2018/19.

***Risk Management***

18. Risk to the Council is managed via the documentation that is required of applicants plus agreement of the grant conditions.

***Equality and Diversity***

19. Depending on the amount of changes recommended it may be necessary to carrying out an EQIA screening.

**Consultation responses**

20. None.

**Effect on Strategic Aims**

21. The review will ensure that the Community Energy grant scheme reflects Council priorities.

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